

ADMINISTRATIVE INFORMATION NOTE

Training Workshop on Value Chain Approach in Fisheries

Paramaribo, Suriname

18 – 22 July 2016

1. Introduction

This note explains in detail the administrative procedures that rule participation in the Workshop. All workshop participants are encouraged to become familiar with the information herein.

The fishing industry has been making significant contributions to the region's economies in terms of job creation, foreign exchange earnings and savings, economic growth, food and nutrition security and general socio-economic upliftment, especially in rural communities. Similarly, aquaculture also offers an avenue for increased local production for food security and to reduce dependency on imported fish in response to growing demand from the tourism sector, while at the same time relieving pressure on overfished inshore and coastal resources.

According to preliminary CRFM statistics, total fish production was 146,356 mt in 2014. During the same time the countries imported 68,038 mt of fish and fishery products valued at US\$270 million, while total fish exports amounted to 74,067 mt valued at US\$269 million. This underscores the importance of the sector in terms of earning foreign exchange, despite the increasing adverse impact of climate change and the global economic crises in recent years.

Subsistence and commercial fishing and aquaculture can make enhanced contribution to food security, livelihood, and well-being of the people, and the social and economic development of the countries. Value chains can ensure that the economic and social benefits from the resources are optimized at all operational levels, and that the investments and also risks of production are shared among a range of participants along the chain. An effective value chain will link supply and demand and connect fishers and fish farmers to both domestic and international markets, thus providing them with critical information, support and services and enabling them to achieve economies of scale and enhanced profitability for the whole chain. With an effective value chain and supply chain, buyers and consumers can also be confident of having regular streams of reliable, safe and good quality fish and fishery products.

2. Objective

The objective of this initiative is to build capacity among key government and private sector representatives (small and medium size enterprises) in the fisheries and aquaculture sector to promote and use the value chain approach in unlocking the full potential of the sector in the Caribbean.

Specifically, the project will build capacity of key actors to understand and use the value chain approach to assess key constraints along the value chains and to identify opportunities for investments and other interventions to generate greater returns, improve overall profitability and sustainability of the industry, which in turn, will lend itself to achieving improved management of the supporting natural resource base.

3. Key Outputs

This project is designed to generate the following outputs.

- Training material developed and compiled into a manual and disseminated to participants.
- Trained personnel, government and private sector, in application of value chain analysis and implementing the value chain approach in fisheries and aquaculture industry management.
- Training workshop report.
- Action plan(s) developed for applying value chain in fisheries and aquaculture in selected pilot studies.
- Pilot study reports

4. Facilitator(s)

The workshop will be conducted with the assistance of experts from the UNU-FTP and universities in Iceland, with expertise, wide experience and successful background in value chain development in fisheries and aquaculture, and by counterparts from the CRFM and UWI, St. Augustine, Campus, Trinidad and Tobago.

5. Workshop organization:

- The Workshop will be held during the period 18 – 22 July 2016 in the Banquet Hall of the Torarica Hotel, Paramaribo, Suriname.
- The workshop will commence on Monday, 18 July 2016 at 9:00a.m. with an Opening Ceremony.
- A morning and afternoon coffee break and lunch will be provided
- The Workshop shall be conducted in English.

6. Travel arrangements:

- Delegates sponsored by the CRFM will be provided with and economy class return ticket by the most direct route from home country to the workshop.
- Flights will be arranged upon receipt of an e-mail from each participant confirming their participation in the Meeting.

- Bookings will be sent electronically (via email) to the participants in advance of the Meeting. Participants are **expected** to confirm by e-mail, their agreement with the proposed travel itinerary and their availability to travel before the tickets are issued.
- Participants whose itinerary includes an overnight on any transit ports should make their own accommodation arrangements to facilitate the over-night. All necessary costs are provided for in the Per Diem.
- Airport pick-up and drop-off service is being provided by the Hotel. Therefore the participants are kindly asked to look out for, and to make sure to use this service. There will be no refunds for privately contracted taxis.
- Participants are responsible for ensuring that they obtain a visa, if required. Visa costs are reimbursable, upon submission of original receipts and supporting documentation.

7. Accommodation arrangements

- Hotel accommodation will be at the Torarica Hotel in Paramaribo, Suriname, at a nightly rate of US\$120, inclusive of taxes and breakfast.
- The CRFM will pay the hotel directly for accommodation and Lunch.
- Complimentary wireless Internet will be available in all the rooms and also in the conference room.

8. Per Diem Allowance

- A reduced per diem of US\$35.00 per night to cover dinner and incidentals will be paid to participants during his/her stay for the duration of the workshop.
- Per Diem will be paid in cash to each participant during registration on the first day of the Workshop, upon submission of **all inbound boarding passes**.
- The number of nights hotel accommodation covered will be dependent on flight availability to the participant's home country, but in no case will exceed the nights necessary for the Workshop period.

9. Documents

- Documents for the Workshop will be available online and can be download from the CRFM Website at:
http://crfm.int/index.php?option=com_k2&view=item&id=513:training-value-chain-approach&Itemid=442
- Hard copies of the documents will **NOT** be provided at the workshop.

12. Security

- Participants should exercise due care and attention to their surroundings to ensure that their safety is maintained throughout their stay.
- The hotel normally has security on and around the property.

- Participants should check their rooms to ensure that sufficient safety facilities are available and properly functioning (door locks, door chains, telephone, windows, etc.).
- Be wary of people hanging around outside the hotel.
- If you notice anything / anyone suspicious, you are asked to kindly notify the hotel, and advise the CRFM Secretariat representative.

CRFM Secretariat will provide technical and administrative support for the Workshop.

13. Further Information:

For more information, please contact:

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