



## Caribbean Regional Fisheries Mechanism

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### MEMORANDUM

**TO:** Permanent Secretaries / Chief Executive Officer with responsibility for Fisheries, CRFM/CARICOM/CARIFORUM Member States  
Secretary- General CARICOM, Guyana  
Executive Director, CAHFSA, Suriname  
FAO Representative, Barbados  
Executive Director, CROSQ, Barbados  
Regional Coordinator, CNFO, Antigua and Barbuda

**COPIED:** Director of Fisheries / Chief Fisheries Officers / Fisheries Administrator  
Dr. Susan Singh-Renton, Deputy Executive Director, CRFM Secretariat  
Mr. Peter A. Murray, Programme Manager, Fisheries Management and Development, CRFM Secretariat  
Director, Matis Ltd, Iceland  
Director, Global Centre for International Law, UK

**FROM:**   
Milton Haughton  
Executive Director

**DATE:** 11 August 2015

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**SUBJECT: Update#2:** Regional Validation Workshop - Fisheries Component of the 10th EDF Funded Sanitary and Phytosanitary (SPS) Measures Project, 24 - 25 August 2015, Barbados

Further to our previous correspondence dated 2 June 2015 on the captioned technical workshop to review and validate the technical outputs produced with the assistance of the consultants, we are pleased to update you on arrangements for the workshop as follows:

1. The Administrative Information Note inclusive of a Draft Agenda for the workshop which was previously submitted in June 2015 is attached for ease of reference.
  2. Participants will be accommodated at the **Blue Horizon Hotel**, Rockley, Christ Church, Barbados (Phone:+1 246-435-8916)
  3. The CRFM will pay the hotel directly for accommodation inclusive of breakfast for the duration of the workshop.
  4. Each sponsored participant will be provided a per diem to cover other meals and incidentals.
  5. The workshop will be held on 24 – 25 August 2015 at the **Accra Beach Hotel**, Rockley, Christ Church, Barbados (Phone:+1 246-435-8920). Accra Beach Hotel is approximately 3-5 minutes walk from the Blue Horizon Hotel.
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6. The Opening Ceremony will be held on 24 August 2015 at 9:00a.m. in the Khairoon Room, Accra Beach Hotel.
7. Airline tickets have been sent to all confirmed participants who are being sponsored by the project. If your representatives are being sponsored by the CRFM through the SPS Project but have not received their travel tickets, please contact the Secretariat urgently.

The deadline for submission of official confirmation of participants to attend the workshop was **31 July 2015**. If you have not yet submitted the names and contact details of your nominees, we kindly request that you do so urgently so that the necessary arrangements can be put in place to facilitate his/her participation in the Workshop.

Thanks for your kind cooperation.